Thesis proposal examination Process for graduate student, Department of Electrical Engineering

Graduate student who requests to take the proposal examination must prepare the following documents and submit them to the Department of Electrical Engineering <u>at least two weeks before the examination date</u>. Documents can be downloaded at e-graduate website (http://161.200.85.18/eegrad/).

- 1. Application form for appointment of external experts
- 2. Letter of appointment and invitation to be thesis proposal examination committee
- 3. Results of thesis proposal examination topic and thesis proposal approval form
- 4. Remuneration form for the thesis proposal examination

Procedures are as follows.

- 1. Fill out the application form for appointment of external experts and the letter of appointment and invitation to be thesis proposal examination committee, and then submit them to an advisor to review and sign them before submitting them to the department at r.kaewintanin@gmail.com.
- 2. Upload the Application form for appointment of external experts
- 3. Fill out the remuneration form for the thesis proposal examination and send it to the department at puangthongt@gmail.com
- 4. Fill out the results of thesis proposal examination topic and thesis proposal approval form to prepare for use on the examination date.]
- 5. Receive the letter of appointment and invitation to be thesis proposal examination committee back to send them to the examination committee at least one week before the examination date.
- 6. Student conducts thesis proposal examination.
- 7. Submit the results of thesis proposal examination that is completely signed by the examination committee to the department.
- 8. Submit the remuneration form that is completely signed by the examination committee to the financial unit of the department.
- 9. Check the results of the thesis proposal approval (1^{st}) from the e-graduate system approximately two weeks after sending the results of the examination.
- 10. Record the information in iThesis system and check the approval results (2nd) from Board of the faculty. The approval results will be displayed in the iThesis system approximately one month after the first approval.

Note: See the announcement of the deadline for thesis/proposal examination, complete thesis submission, publication of academic work and result examination documents submission at http://www.ee.eng.chula.ac.th/

Department of Electrical Engineering, Faculty of Engineering
23 August 2021